ERIENNA TOWNSHIP
Regular Monthly Board Meeting Minutes
Monday, November 13, 2023 at 6:00 PM

Call to Order: Supervisor Gary Bal called the regular meeting of the Erienna Township Board at 6:00 PM on October 9th, 2023, at the Erienna Town Hall. The Pledge of Allegiance was recited by those in attendance.

Roll Call: Gary Bal, Jeremy Bowers, Tom Cutler, Jerry Kleinmaier, Tom Tesdal, and Road Commissioner Mark Mann were present. Erienna Township Clerk, Larry Rea, excused.

Public Comment: None

Minutes: Mr. Bal distributed the October 2023, meeting minutes to the trustees prior to the meeting. Mr. Cutler made a motion to approve the September Minutes as presented; seconded by Mr. Bowers. All in favor by voice vote. Nays: None motion carried.

Financial Reports: Mr. Tesdal made a motion to accept the October, 2023 Financial reports as presented, Mr. Kleinmaier seconded it. Roll Call Vote: Ayes: Bowers, Cutler, Kleinmaier, Tesdal, and Bal. Nays: None. Motion Carried.

Bank Statements: The Grundy Bank statements for the period ending September 30, 2023, were circulated for review by the Board members and the summary sheet was signed by the Trustees. Mr. Bal added the Heatherfield Grant monies into a separate bank account that earns interest as required by the State of IL. All interest earned is required to be returned to the state upon completion of the project. The State provided a capital advance of approximately $170K. As recommended at the last meeting, Mr. Ball will reconcile the CD interest quarterly. The statements reflected the following balances:

Township Funds:	Checking	$114,883.52
	CD	$ 25,473.92
	Total	**$140,357.44**
General Assistance Fund:	Checking	$ 19,809.22
	CD	$ 15,236.69
	Total	**$35,045.91**
Heatherfield Grant	Checking	$170,530.17
	Total	**$170,530.17**
Township Totals:	**Total**	**$345,933.52**
General Road:	Checking	$229,225.49
	Total	**$229,225.49**
Permanent Road Fund:	Checking	$119,105.71
	CD	$ 50,947.84
	Total	**$170,053.55**
Joint Bridge Fund:	Checking	$60,258.55
	CD	$25,473.92
	Total	**$85,732.47**
Insurance Fund	Checking	$9,057.16
	CD	$10,189.56
	Total	**$19,246.72**
Road District Totals:		**$504,258.23**

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October 31, 2023, Total Funds: **$850,191.75**

Mr. Bal presented October's 2023 Bank Statements**.** Mr. Kleinmaier made a motion to approve the October Bank Statements as presented; Mr. Cutler seconded the motion. Roll call vote: Ayes: Bowers, Cutler, Kleinmaier, Tesdal, and Bal. Nays: None. Motion Carried.

Approval of Bills:

Township Bills:

ACH - Tom Cutler	Per diem w/ 7.65% withheld	$ 0.00
ACH - Jeremy Bowers	Per diem w/ 7.65% withheld	$166.23
ACH – Tom Tesdal	Per diem w/ 7.65% withheld	$166.23
ACH - Gary Bal	Per diem w/ 7.65% withheld	$166.23
ACH - Jerry Kleinmaier	Per diem w/ 7.65% withheld	$166.23
ACH - Larry Rea	Per diem w/ 7.65% withheld	$166.23
Debit- ComEd	Monthly Electric	$143.82
D & I Security	Security System	$206.94
Dr. Megabyte	Computer Set-up	$332.50
Deluxe	Grant Account Check Book	$17.50
Debit – McAfee	Computer Security Program	$84.99
Chris Dearth	Golf Cart Ordinance	$300.00
IRS	Payroll Taxes	$1,118.43
Debit – Arthur Agency	Web Page Monthly Fee	$69.99
Total Township Bills		**$3,105.32**

The October Township expenses were presented, reviewed, and signed by the Trustees. Mr. Tesdal made a motion to approve the bills as presented; Mr. Cutler seconded the motion. Roll call vote: Ayes: Bowers, Cutler Kleinmaier, Tesdal and Bal. Nays: None. Motion Carried.

Road District Bills:

Debit- ComEd	Street Lights	$35.91
Stott Contracting	Road Equip & Operators	$8,176.00
Stott Contracting	Bridge Inspection, Reset Concrete	$2,568.00
Steffens 3D Construction	Fog Seal Twp. Roads	$24,992.72
Central Limestone	Road Materials	$1,271.13
Narvick Bros Lumber	Shop Vac	$459.66
Debit – IRS	Payroll Taxes	$573.75
Total Road District Bills		**$38,077.17**

The October Township Road District expenses were presented, reviewed, and signed by the Trustees. Mr. Bowers made a motion to approve; Mr. Tesdal seconded the motion. Roll call vote: Ayes: Bowers, Cutler, Kleinmaier, Tesdal, and Bal. Nays: None. Motion Carried.

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Approve Travel Requests: None

Old Business:

i. Heatherfield Drainage**:**
   1. Project Status
      a. Brandon Roads Property and two Heatherfield property owners have signed the easement documents. I have two ordinances for the board to authorize me the sign the easement documents and to also sign the Contract for D construction to installed drainage system for the Heatherfield subdivision.
      b. Mr. Tesdal made a motion for Approval of Ordinance 2023-11-13-01 Easements; seconded by Mr. Kleinmeier. Roll call vote: Ayes: Bowers, Cutler, Kleinmaier, Tesdal, and Bal. Nays: None. Motion Carried.
      c. Mr. Tesdal made a motion for Approval of Ordinance 2023-11-13-02 Construction Contract; seconded by Mr. Cutler. Roll call vote: Ayes: Bowers, Cutler, Kleinmaier, Tesdal, and Bal. Nays: None. Motion Carried.
      d. We do not have a start date for construction at this time.
   2. State Open items: We are providing monthly Financial and Performance to the State as required.

i. Status of old trailer sale. The advertisement for sale is in Prospective Magazine, however only one inquiry was for a township purchase. The others were for private use. This would require the Township to bid the trailer out. This will be our next step if the township doesn't wish to purchase.

New Business

a. 2024 Township Tax Levy
   i. The Township Tax Levy was raised by 5%. Mr. Kleinmeier raised a concern that if the Townships funds were too high, the State of Illinois could sweep the funds. Mr. Bal explained that the funds could be up to two years of funds in reserve.
   ii. Mr. Bal indicated plans to make the building more useable for the public. Funds will be needed to upgrade the alarm system to allow for outside access. Additionally security cameras would be updated to allow for recording and remote viewing access.
   ii. Mr. Tesdal made a motion to approve the levy increase, seconded by Mr. Kleinmeier. Roll call vote: Ayes: Bowers, Cutler, Kleinmaier, Tesdal, and Bal. Nays: None. Motion Carried.
b. 2024 Road District Tax Levy
   i. The Road District Tax Levy was raised by 5%. Mr. Bal indicated a need for a capital funds account for future vehicle purchase. This will be discussed in further detail in April; prior to approval of Appropriations.

ii. Mr. Tesdal made a motion to approve the levy increase, seconded by Mr. Cutler. Roll call vote: Ayes: Bowers, Cutler, Kleinmaier, Tesdal, and Bal. Nays: None. Motion Carried.

c. Golf Cart policy for township roadways
   i. Mr. Bal contacted TOIRMA concerning gold carts and ATV's. They indicated ordinance is not needed since the issue is covered by State Law. If Erienna Township adopted an ordinance it would allow exposure to the township. He recommend no ordinance for board approval. Mr. Tesdal inquired if the Liability Insurance would cover e-bikes. Mr. Bal indicated the Township is covered.

Reports:

Supervisor Report: none
Trustees Report: none
Highway Commissioner: none

Adjournment: The next board meeting date will take place on Monday, December 11, 2023 at 6:00 p.m. at Erienna Township Hall.

There being no further business, the meeting adjourned at 6:19 PM on a motion to adjourn by Mr. Kleinmeier; seconded by Mr. Cutler. All in favor by voice vote. Nays: None motion carried.

Respectfully submitted,

Gary Bal, Erienna Township Supervisor