ERIENNA TOWNSHIP
Regular Monthly Board Meeting Minutes
Monday, March 13, 2023 6:00 PM

Call to Order: Supervisor Gary Bal called the regular meeting of the Erienna Township Board at 6:01 PM on March 13, 2023, at the Erienna Town Hall. The Pledge of Allegiance was recited by those in attendance.

Roll Call: Gary Bal, Jerry Kleinmaier, Tom Tesdal, Tom Cutler, Jeremy Bowers, and Road Commissioner Mark Mann were present. Abbie Rea sat in to take meeting notes for Clerk Rea.

Public Comment: None

Minutes: Mr. Bal distributed the February 2023, meeting minutes to the trustees prior to the meeting. Mr. Tesdal made a motion to approve the February 2023 Minutes as presented. All in favor by voice vote. Nays: None motion carried.

Financial Reports: Mr. Bal noted the Township received $15,339 back from 2022 TIF surplus. Supervisor Bal sent out the financial reports prior to the meeting for review, an additional copy was distributed at the meeting. Mr. Cutler made a motion to accept the February 2023, Financial reports as presented, Mr. Tesdal seconded it. Roll Call Vote: Ayes: Bowers, Cutler, Kleinmaier, Tesdal, and Bal. Nays: None. Motion Carried.

Bank Statements: The Grundy Bank statements for the period ending February 28, 2023, were circulated for review by the Board members and the summary sheet was signed by the Trustees. The statements reflected the following balances:

Township Funds	Checking	$ 87,434.74
General Assistance Fund:	Checking	$ 34,720.47
Township Totals:		**$ 122,155.21**
General Road	Checking	$167,153.36
Permanent Road Fund	Checking	$ 134,690.77
Joint Bridge Fund	Checking	$ 54,744.05
Insurance Fund	Checking	$ 17,780.59
Road District Totals:		**$ 374,368.77**

February 2023, Total Funds: **$ 496,523.98**

Supervisor Bal noted a $15k CD for the GAF was purchased. The intent is to purchase CD's for each account: $25k Town, $50K Permanent Road, $7k Insurance, and $25k Joint Bridge once he reviews equipment needs with Road Commissioner Mann. The Township received an $846.00 dividend check from TORIMA since we have been with them for 5 years. Mr. Kleinmaier made a motion to approve the February Bank Statements as presented; Mr.Bowers seconded the motion. Roll call vote: Ayes: Bowers, Cutler, Kleinmaier, Tesdal, and Bal. Nays: None. Motion Carried.

Approval of Bills:

Township Bills:

ACH -Tom Cutler	Per diem w/ 7.65% withheld	$ 166.23
ACH - Jeremy Bowers	Per diem w/ 7.65% withheld	$ 166.23
ACH - Gary Bal	Per diem w/ 7.65% withheld	$ 166.23
ACH- Tom Tesdal	Per diem w/ 7.65% withheld	$166.23

ACH- Jerry Klienmaier	Per diem w/ 7.65% withheld	$166.23
Debit- ComEd	Monthly Electric	$ 131.09
Debit- Gary Bal	Print copies from Chamlin	$ 14.00
Debit- Quill	Office Supplies	$ 68.27
Joe Martin & Assoc.	4th Qtr. Accounting Services	$ 125.00
Joe Martin & Assoc.	Accounting 1099 Prep	$ 175.00
Total Township Bills	**$ 1,344.51**	

Bills for the March Township expenses were presented, reviewed, and signed by the Trustees. Mr. Tesdal made a motion to approve the bills as presented; Mr. Kleinmaier seconded the motion. Roll call vote: Ayes: Bowers, Cutler, Kleinmaier, Tesdal, and Bal. Nays: None. Motion Carried.

Road District Bills:

Debit- ComEd	Street Lights	$ 46.40
Joe Martin & Assoc.	4th Qtr. Accounting Services	$ 125.00
Dibble	Propane	$ 1,906.43
Billie Rix	Salt Building Roof Install	$ 5,300.00
Miller Tree Service	Crane Service Salt Trusses	$1,000.00
CC-Menards	Salt Building Protherm Barriers	$1,460.60
CC- Harbor Freight	Dolly, Sprayer, Cut Wheels, Wash	$82.04
CC- Walmart	Snow Driver supplies	$28.37
CC- Menards	Jumper Cables, Ice Scrapers, Trash Can	$119.83
CC-Menards	Bolts, Washers, Nuts	$105.36
CC- Menards	4 Sheets OSB Salt Building	$46.40
Salt Building Siding	Salt Building Siding	$915.05
CC-Menards	Salt Building Metal Materials	$202.54
CC-Menards	Salt Building Lumber	$14.35
CC-Menards	Salt Building Lumber	$183.61
CC-Menards	Salt Building Lumber	$100.22
CC-Menards	Salt Building Materials	$1,181.45
Kindlespires Auto	Credit to Road & Bridge	($101.64)
CC-Menards	Salt Building Siding	$1,796.20
	Total Road District Bills	**14,512.21**

The February Township Road District expenses were presented, reviewed, and signed by the Trustees. Mr. Tesdal made a motion to approve; Cutler seconded the motion. Roll call vote: Ayes: Bowers, Cutler, Kleinmaier, Tesdal, and Bal. Nays: None. Motion Carried.

Approve Travel Requests: None

Old Business:

Heatherfield Drainage

i. Heatherfield Drainage**:** The bid spec will be submitted to the free IDOT web page and published in the paper this week. Looking to open bids about March 20th. Review bids results April 10th and award contract with board's approval following this meeting. Earliest start work date would be done will be June and that will be dependent on pipe availability.

ii. State Open items

Estimated Expenditure Schedule has been completed for the State. The State indicated that we need to update UEI registration in SAM.gov web page. The problem is that SAM registration expired, and Ron Swart is still the administrator. Mr. Bal is meeting with Kay Olson tomorrow to complete paperwork that should give administrator access.

Approve future auditing services after Zabel

i. Mr. Bal informed the Board Brandt & Associates will match Zabel & Associates audit costs and would recommend that they are used for 2025 required CPA audit. Mr. Tesdal made a motion to approve; Cutler seconded the motion. Roll call vote: Ayes: Bowers, Cutler, Kleinmaier, Tesdal, and Bal. Nays: None. Motion Carried.
ii. Mr. Bal confirmed Erienna Township will do an Electors Audit for fiscal year 2023 and 2024. We will use three Electors that will be paid $50/ day and will be identified by Mr. Tesdal within three months of the end of the fiscal year. The Township will hire Brandt & Associates to complete annual audit if Electors cannot be identified within three months of end of fiscal year. Kleinmaierl made a motion to approve; Cutler seconded the motion. Roll call vote: Ayes: Bowers, Cutler, Kleinmaier, Tesdal, and Bal. Nays: None. Motion Carried.

New Business

Discuss upcoming Annual Meeting

i. Mr. Bal noted the Annual Meeting will be held before Monthly Meeting. All board members will be introduced before meetings begin. Clerk Rea will have all Erieanna Elector have signed in and validate they are on the Elector's List provided by County Clerk.
ii. Mr. Bal reviewed the process of electing a moderator, associated stipend, and financial reports.
    a. Every Elector gets one vote on selecting a moderating and approving agenda item.
    b. Review previous Annual Meeting Minutes.
    c. Provide overview of last year's financial reports.
iii. Mr. Bal recommended $25 stipend, which is same as prior year. Mr. Kleinmaier made a motion to approve; Cutler seconded the motion. Roll call vote: Ayes: Bowers, Cutler, Kleinmaier, Tesdal, and Bal. Nays: None. Motion Carried
iv. Mr. Bal reviewed the 2022 Erieanna Township Annual Meeting Agenda. He informed the Board no Electors recommended any agenda items by March 1 deadline. Also, noted the agenda will be posted in three public places in township and newspaper. The board requested that an additional agenda item be added that Discuss Decennial Committee on

Local Government Efficiency Act. Mr. Bal agreed to add and the board approved the new agenda.

2023 Fiscal Year Meeting Dates

i. Mr. Bal prosed keeping Fiscal Year 2023 Meeting monthly meeting stay the 2nd Monday of each month. All in favor by voice vote. Nays: None motion carried.

Contingency Transfers for Township and Road & Bridge in Fiscal Year 2022

i. Mr. Bal stated there were no Township Resolutions required to transfer funds between appropriation line items due to adequate contingency funding available.
ii. Mr. Bal stated there were no Road and Bridge Resolutions required to transfer funds between appropriation line items due to adequate contingency funding available.

IG Transfer per IGA to Share Building Expense

i. Mr. Bal notified the Board that $2,141.00 from Road & Bridge 6-45-511 (Maintenance Service- Building) to Township line item 339 Interfund transfer. This transfer is per IGA for building cost sharing with Road paying 80% and Town paying 20% for common building expenses

Discuss 2023/24 Township and Road & Bridge Appropriation

i. Supervisor Bal provided estimated appropriations based on past funding. Mr. Bal expects to receive guidance from the County and will share with Board as soon as received.

Disposal of 6x 12'Township Trailer

i. Mr. Bal discussed to sell or trade in Township's Trailer. Mr. Tesdal made a motion to approve; Cutler seconded the motion. Roll call vote: Ayes: Bowers, Cutler, Tesdal, and Bal. Nays: None. Abstain: Mr. Klienmaier. Motion Carried.

Approval of 4x 6' Township Trailer

i. Mr. Bal presented a quote from R & P Carriages of $2,650.00 for 4x 6' trailer and will give $1500.00 trade in for the current 6x 12' trailer. The "all in" cost with trade in $1,315.00 includes plate and title. Without trade in the cost is $2,815.00.
ii. Mr. Bal explained trade ins are exempt from the bidding process and notice of sale in local newspaper.

Reports:

Supervisor Report:

i. Mr. Bal noted the next election will be April 4, 2023, at Morris Country Club in the old Dining room.

ii. Mr. Bal notified the Board the State recently approved an unfunded mandate that requires a committee to create in township to study and report on local government efficiency. The first meeting must be done by June 10, 2023 and must include two Township residents. The committee must meet three times. The committee must "summarize it's work and findings within a written report, which shall include recommendations in respect to increase accountability and efficiency to the County Board. Mr. Bal expressed his opinion stating "This is the Governor's first step to consolidate townships in the State. Mr. Bal and Mr. Tesdal suggested we add this item to the Annual meeting agenda "to discuss the Local Government Efficiency Act".

Trustee Report: Mr. Kleinmaier inquired if Conner Grieve can plan on mowing the grass for the upcoming year. Mr. Bal gave his approval.

Road Commissioner Report: Mr. Mann notified the Board the Bridge Inspections were recently done and there is only one county received better evaluation and they do not have any bridges. The invoice was $2625 that was paid with the Road's MFT dollars. Last year's road workload was less than normal, so the work could be done this year. The Engineer's estimated $136k worth of work, but bids are coming in at $143k due to the unstable pricing of oil. The Road is contributing $50k in MFT monies and the balance of $92k will come from Permeant Road.

Adjournment: Next board meeting will take place on Monday April 10, 2022, immediately after the Annual Meeting 6:00 PM at Erienna Township Hall.

There being no further business, the meeting adjourned at 6:40 PM on a motion to adjourn by Mr. Kleinmaier.

Respectfully submitted,

Larry Rea, Erienna Township Clerk