Erienna Township
Minutes of August 09, 2021 Township Board Meeting

Call to Order: Supervisor Gary Bal called the regular meeting of the Erienna Township Board at 6:07 PM on August 9, 2021 at the Erienna Town Hall. The Pledge of Allegiance was recited by those in attendance.

Roll Call: Gary Bal, Jerry Kleinmaier, Tom Tesdal, and Tom Cutler were present. Also, in attendance were the Highway Commissioner, Mark Mann and Rich Stott 7360 Airport Rd Morris, IL, Nettle Creek School Board Member.

Public Comment: Rich Stott expressed that Nettle Creek School has mandated face masks for students during the school day. He asked if Erienna Township would be willing to lend/ rent out the Township Building to move selected graded that would allow for sufficient spacing between students that would eliminate the need for masks due to ventilation and high ceilings the shop are provides. The board was open to entertaining the request and ask Mr. Stott to please meet with his Board and come back with a granular plan to review. All the Board would like to see the building used more.

Resignation Acceptance: Supervisor Bal stated Per the township lawyer the board must accept the resignation and the acceptance must be documented in the monthly minutes. Mr. Bal asked for a motion to accept Trustee Tony Cameron's resignation from the Board. Mr. Tesdal made a motion to accept the Mr. Cameron's resignation Mr. Cutler seconded. Roll call vote: Ayes: Cutler, Kleinmaier, Tesdal, and Bal. Nays: None. Motion Carried. The Board then signed the Warrant for Appointment.
Trustee Appointment: Supervisor Bal sent all the board members the Chris Dearth letter highlighting the requirements to appoint a new trustee to fill Tony's term on the board. Mr. Bal proposed Jeremy Bowers to fill Tony's position. Jeremy is the Assistant State Conservationist for Illinois. Jeremy currently oversees 22 field offices in Northern Illinois with 55 employees. Jeremy experience as a leader who effectively works with multiple State and Federal agencies makes uniquely qualified to fill our vacated Trustee Position. Mr. Bal nominated Jeremy Bowers to be appointed Erienna Township Trustee and asked for a motion. Mr. Cutler made a motion to appoint Jeremy Bowers as Erienna Township Trustee Mr. Klienmaier seconded. Roll call vote: Ayes: Cutler, Kleinmaier, Tesdal, and Bal. Nays: None. Motion Carried.
Minutes: Supervisor Bal distributed the July 12, 2021 meeting minutes to the trustees prior to the meeting. Mr. Klienmaier made a motion to accept the minutes as presented. Seconded by Mr. Cutler. All in favor by voice vote. No Nays. Motion carried.

Bank Statements: Mr. Bal noted that Larry Rea is required to attest to all checks written per Senate Bill 2923 that was approved by Governor Rauner in 2019. Supervisor Bal has been looking at other options to make this laborious process easier especially since I'm moving towards using Business Banking ACH process versus checks to pay the township bills. The ACH transfers show up on the monthly bank statements just like credit/debit card entries. Mr. Bal recently contracted the representatives from the Township of Illinois (TOI) to get their opinion on the proper method to meet this requirement. They agree that Larry attesting to the Banking Statements payments as well as the invoices reviewed by the trustees at this board meeting will met the requirement. Additionally, it should be noted that the ACH electronic payments require

an approver for all the electronic payments that the Supervisor makes, and Larry Rea is that approver again. Supervisor Bal believes this meets the intent of bill payment transparency.

The Grundy Bank statements for the period ending July 30, 2021 were circulated for review by the Board members and the summary sheet was initialed by the Trustees. The statements reflected the following balances:

Township Fund:	Checking $ 40,440.99
General Assistance Fund:	Checking $ 49,541.12
Township Total:	**$89,982.11**

General Road:	Checking $ 78,464.43
Permanent Road Fund:	Checking $ 99,632.64
Joint Bridge Fund:	Checking $ 20,329.69
Insurance Fund:	Checking $ 17,279.25
Road District Total	**$ 215,706.01**

June 30, 2021 Total Funds: $ 305,688.12

Financial Reports: Supervisor Bal stated Zabel's audit team has the previous fiscal year documents for the Township's annual audit.

June 2021 Financial Reports were reviewed by the Board Members. Mr. Tesdal made a motion to accept the July 2021 Financial Reports as presented. Mr. Cutler seconded. Roll call vote: Ayes: Cutler, Kleinmaier, Tesdal, and Bal. Nays: None. Motion Carried.

Approval of Bills: Supervisor Bal made note that the Payroll taxes is listed in July's bills. This is the $13.77 withheld in the monthly per diem check and paid by Zabel's office. Supervisor Bal asked Mr. Tesdal to confirm that TOI's invoice for $336.94 in annual dues was legitimate. Trustee Tesdal confirmed that the charge is legitimate and based on the assessed population of the Township. Mr. Bal is updating the board members for TOI and will submit payment in August.

Township Bills:

Tom Cutler	Per Diem	$ 166.23
Tom Tesdal	Per Diem	$ 166.23
Jerry Kleinmaier	Per Diem	$ 166.23
Larry Rea	Per Diem	$ 166.23
ACH- Gary Bal	Per Diem	$ 166.23
Chris Dearth	Legal Services	$ 768.75
ACH- Cheryl Vimarco	Cleaning Building	$ 250.00
Debit- ComEd	Electric Utilities	$ 93.86
EFT-IRS	Payroll Taxes 941	$ 820.85
Media Net Computer, Inc.	Annual Internet Service	$ 354.24
Debit- Quill	2- 4 Drawer File Cabinets	$ 592.85

	Total	**$ 3711.7**

The bills for the Township expenses were presented and reviewed by the Trustees. Mr. Tesdal made a motion to approve the bills as presented and Mr. Cutler seconded the motion. Roll call Vote: Ayes: Cutler, Kleinmaier, Tesdal, and Bal. Nays: None. Motion Carried.

Road District Bills:

EFT- IRS	Payroll Taxes	$ 573.75
Central Limestone Inc	Rip Rap Long Point Rd	$ 1070.25
Debit- ComEd	Street Lights	$ 74.09
Delta Construction	Replace Eyes On Garage Doors	$150.00
Stott Contracting	Replace w/Rip Remove Soil	$4901.50
	Total	**$ 6,769.59**

Approve Travel Request: None

Old Business: Supervisor Bal purchased two four drawer cabinets, so Larry and I can complete the initial filing of documents in boxes in our offices. There is still hope that some of our furniture requests donations come through but feel that we can wait any longer to get some of our current documents filed. Mr. Tesdal asked if we have heard back from First Midwest Bank regarding furniture. Mr. Bal has not. Tom will reach out to Amanda at First Midwest Bank.

Information - New outside door keys, Wi-Fi password changes.
Ensure Tom Tesdal and appointed trustee get new door key and Wi-Fi password.
Supervisor received quote for $120 per application twice a year- Spring & Fall.
A pest exterminator has been contacted and estimated that it will cost approximately $120 to treat the building. He recommends two applications, typically in the spring and fall. The treatment will be inside and outside of the building and it what he uses for home treatments as well. I would recommend that we proceed with a treatment even though the landscaping is not complete to help reduce the number of bugs entering the building

New Business: None

Supervisor Report: None

Trustees: Jerry Kleinmaier expressed that the ad he saw for the sale of the Railport/ Holderman Hill property was old and not currently for sale.

Highway Commissioner: Landscaping will start as soon as pavement is completed. Paving was planned to start the second week of August but hasn't heard any confirmed dates. Mark will contact the County. Supervisor Bal made note that Mr. Cutler's request for a sign for the township building be considered as we finish off the landscaping. Mr. Cutler asked if it is required by the State. Highway Commissioner Mann will contact Midwest Signworks this upcoming week and asked if it should be placed on the building or freestanding. It was agreed to be freestanding. Mr. Tesdal expressed that the residents will question where the township

building is located. This happened in Wauponsee Township and a sign was placed on the building for clarity.
Baker Electric coming out next week to evaluate building for a generator. MM Landscaping agreed to meet original quote and will be doing the work.

Adjournment: Next board meeting will take place on Monday September 13, 2021 6:00 PM at Erienna Township Hall.
There being no further business, the meeting adjourned at 6:49 PM on a motion by Tom Tesdal. Seconded by Tom Cutler. All Ayes, No Nays. Motion Carried

Erienna Township Clerk
Larry Rea