Erienna Township
Minutes of July 12, 2021 Township Board Meeting

Call to Order: Supervisor Gary Bal called the Tentative Budget & Appropriation Ordinance and regular meeting of the Erienna Township Board at 6:00 PM on July 12, 2021 at the Erienna Town Hall. The Pledge of Allegiance was recited by those in attendance.

Roll Call: Gary Bal, Jerry Kleinmaier, and Tom Cutler were present. Also, in attendance were the Highway Commissioner, Mark Mann.

Public Comment: None.

Minutes: Supervisor Bal distributed the June 21, 2021 meeting minutes to the trustees prior to the meeting. Mr. Cutler made a motion to accept the minutes as presented. Seconded by Mr. Kleinmaier. All in favor by voice vote. No Nays. Motion carried.

Bank Statements:

Mr. Bal noted a tax deferred account has been setup at Menards and Walmart is in the works for future purchases. Also, an application has been submitted for a Business Banking Account with ACH capability at Grundy Bank. This will simplify payroll when online.

The Grundy Bank statements for the period ending June 30, 2021 were circulated for review by the Board members and the summary sheet was initialed by the Trustees. The statements reflected the following balances:

Township Fund:	Checking $ 20,329.75
General Assistance Fund:	Checking $ 49,503.92
Township Total:	**$69,833.67**

General Road:	Checking $ 39,956.12
Permanent Road Fund:	Checking $ 60,256.32
Joint Bridge Fund:	Checking $ 9,007.26
Insurance Fund:	Checking $ 17,239.06
Road District Total	**$ 126,458.76**

June 30, 2021 Total Funds: $ 196,292.43

Financial Reports:

Supervisor Bal stated Zabel's audit team has the previous fiscal year documents for the Township's annual audit.

June 2021 Financial Reports were reviewed by the Board Members. Mr. Kleinmaier made a motion to accept the June 2021 Financial Reports as presented. Mr. Cutler seconded. Roll call vote: Ayes: Cutler, Kleinmaier, and Bal. Nays: None. Motion Carried.

Approval of Bills:

Township Bills:

Menards-Debit Card	Office Cleaning Supplies	$ 74.56
Walmart-Debit Card	Office Cleaning Supplies	$ 44.21
Menards-Debit Card	Window Shades	$ 251.94
Menards-Debit Card	Window Shades	$ 399.28
Tom Cutler	Per-diem	$ 166.23
Jerry Kleinmaier	Per diem	$ 166.23
Larry Rea	Per diem	$ 166.23
Gary Bal	Per diem	$ 166.23
D&I Electronics	Security Monitoring	$ 191.94
Gene May	A/C Repair	$ 168.00
Com Ed	Electric Utility	$ 152.75
	Total	**$ 1873.04**

The bills for the Township expenses were presented and reviewed by the Trustees. Mr. Cutler made a motion to approve the bills as presented and Mr. Kleinmaier seconded the motion. Roll call Vote: Ayes: Cutler, Kleinmaier, and Bal. Nays: None. Motion Carried.

Road District Bills:

Central Limestone	Stone	$ 100.57
Com Ed	Streetlights-Electric	$ 36.72
Dakota Bregar	Labor	$ 130.00
	Total	**$ 267.29**

Approve Travel Request:

None

Old Business:

Supervisor Bal sent an email to the board members with the two issues concerning the Heatherfield drainage project. This was sent as part of July's agenda for public record.

The two main issues.

- The landowner will drop the requirement for a performance bond if the Heatherfield agrees with rerouting part of the storm drains that would connect up with the landowner's storm drain system when he develops property. Additionally, he would not repair disrupted Heatherfield drains lines from subdivision when he develops property. The Heatherfield HOA agreed with the proposal to move forward. Reviewed the preliminary develop plat of survey with board members to help them understand wear the storm drain lines run and the proposed storm drain to drop the performance bond. Mr. Bal contacted Ken Sandeno and the D project manager to help drive a meeting that will drive agreement with all parties prior to getting the easement legal documents modified.

- D construction indicated that they would only hold their bid price for another 3 weeks since piping cost have gone up 30%.

Gary Bal contacted that State Reviewer on status to hopefully get expedited review so we can hold the project to original cost estimates. Current input from reviewer is that were still in the que with no review date given. An increase in materials may shrink the scope of the original plan.

First Midwest has acknowledged our request for furniture. Tony Cameron is leading this effort to get furniture. He's also looking for file cabinets from Grundy County based on a lead from the multi-township assessor.

A/C compressors was not working. It was determined that compressor was never hooked up electrically. Ayers Electric fixed 6/30/21. Additionally, the filter was clogged, and the fan speed was too high which was corrected by Gene May A/C service. Bought a box of filters for the furnace.

Cellular shades installed for all township windows and Mark's office.

Cheryl Vimarco cleaned the building which looks much nicer. Her rate will be $250 for each quarterly building cleaning. We will check and adjust cleaning frequency based on experience as we move forward.

Supervisor Gary Bal is getting cost estimates for bug exterminator.

New Business:

Supervisor Bal distributed new keys for the Township building. New outside locks were implemented because not all keys were returned, and master security code was previously given out. The TOI guidance is that Security is of utmost importance during a change of boards.

Supervisor Bal gave a summary of June's Multi Township meeting in which new board positions were determined. Ryan Jacobs is Supervisor, Gary Bal is Treasurer, and Larry Rea is Clerk. The multi-township has about $57,000 in money market funds and $4000 in checking account. The multi-township receives about $26,000 in tax revenue yearly to pay for our contracted and county assessment services. Our contracted assessor is Corrine Erickson will get $8400 per year paid quarterly. Here pay will increase to $16,000 January next year.

Zabel is conducting an annual financial audit and all records have been provide for the audit team's review. Additionally, Zabel will now do all federal tax reporting just as they do for the Township.

There is currently controversy with the county of who is responsible for assessments of commercial and Industrial properties. The argument is that this is counties responsibilities and that they are trying to charge the townships for this activity. County Townships are considering legal action against the county. I will keep the board abreast of new developments in this area.

Corrine also plans to have office hours once a week next year in this building to address resident's assessment concerns.

Gary Bal made the request that the Township terminates the building IGA agreement as set forth in the terms of the agreement with the Road District. This is also up to Mark's agreement for this termination. Mark is currently expanding the parking lot, doing building landscaping, and putting in an emergency generator. By this agreement the Township would be responsible for 20% of the costs if the agreement is in place. Additionally, the IGA requires quarterly reconciliations of cost which we have not done. It is in the best interest of everyone to eliminate that agreement which

believe we don't need if the Road District agrees.
Request for closure of the Road District / Township Building Inter-Governmental Agreement (IGA). Mr. Cutler made a motion to approve the bills as presented and Mr. Kleinmaier seconded the motion. Roll call Vote: Ayes: Cutler, Kleinmaier, Mann, and Bal. Nays: None. Motion Carried. Mark Mann concurred with closing the IGA. The IGA is now considered closed by mutual agreement between the Township board and the Road Commissioner.
Supervisor Report:

The Erienna Web page is up and running. It now shows all our meeting dates, agenda, and approved minutes. I've also added the approved appropriations and levies. It also lists current board members. Would like to add everyone's picture to web page with Bio unless there are objections.
Trustees: Tom Cutler asked about creating a raised planting bed around a Erienna Township sign. This would identify the building.
Jerry Kleinmaier saw that 782 acres of the original Holderman Hill property has been sold to an investment company.

Highway Commissioner: Mark Mann received an additional bid for the landscaping around the building from MM Landscape from Seneca. Bid was approx $400 higher, if he will match the original bid the work will be his.

Adjournment:
Next board meeting will take place on Monday August 9, 2021 6:00 PM at Erienna Township Hall.
There being no further business, the meeting adjourned at 6:42 PM on a motion by Tom Cutler. Seconded by Jerry Kleinmaier. All Ayes, No Nays. Motion Carried

Erienna Township Clerk
Larry Rea